

IRC - Attorney, Bondsman, Official and In-Custody Visitation

3010.1 LOCATION OF VISITS

- (a) IRC Inmates
 - 1. IRC inmates may receive attorneys, licensed bondsman and other official visitors in the individual module visiting areas, or, if so requested, a contact visit may be conducted in the Attorney/ Bonds area of the CMJ or CWJ.

3010.2 SCHEDULED ATTORNEY AND OFFICIAL AGENCY VISITATION

- (a) Attorneys and other official visitors for inmates in the CMJ and CWJ will contact the Attorney/Bond Guard Station in the facility where the inmate is housed.
- (b) The attorney or official visitor will provide the inmate's name, booking number if known, name, agency/ title and the requested time of visit.
- (c) The Attorney/Bond Guard Station SSO will call the appropriate housing location. If the inmate is not at court or a hospital appointment, the Deputy will prepare a movement pass. If the inmate is at work, they will be notified to return to their housing location and pick up their Attorney Bond pass.
- (d) Upon arrival at the Visiting Guard Station, visitors will present proper identification prior to the visit being granted.
- (e) If an official visitor requests to see multiple inmates, visits will be scheduled for a maximum of two (2) inmates. The visitor must make any additional requests upon arrival at the jail.
- (f) If a visitor does not arrive within thirty (30) minutes after the appointed time, the inmate will be returned to their cell or dayroom. An entry will be made in the comments section of the Visiting Log stating "No Show" and the time the inmate was returned. If the visitor arrives after the time the inmate was returned to housing, the visitor must sign up for a visit following routine procedures.
- (g) For procedures on passing papers during official visits, refer to CCOM Section 1902.4(h) - Visiting Area Procedures.

3010.3 IN-CUSTODY VISITATION

- (a) For information on In-Custody Visitation, refer to CCOM Section 1902.7 – In-Custody Visitation.